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Off-the-shelf elearning courses

We offer a suite of high-quality digital courses covering a range of popular business topics.

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Most courses are between 20 and 30 minutes long. Short enough to be bite-sized, but long enough to provide meaningful content in key subject areas. The courses cover these topic areas:

Legal compliance **Healthcare** **Business management**

Respecting others **Staying safe at work**

Please review the following pages for the list of courses available now and what's coming soon. Can't find the course you're looking for? Get in touch.

We develop innovative bespoke courses for some of the world's biggest organisations and we could create the perfect solution for you.

£750pa per course

£7,500pa

for all courses

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Legal compliance

Whether it's keeping your data safe, or ensuring that your organisation stays on the right side of the law, providing up-to-date legal compliance training for all colleagues is vital.

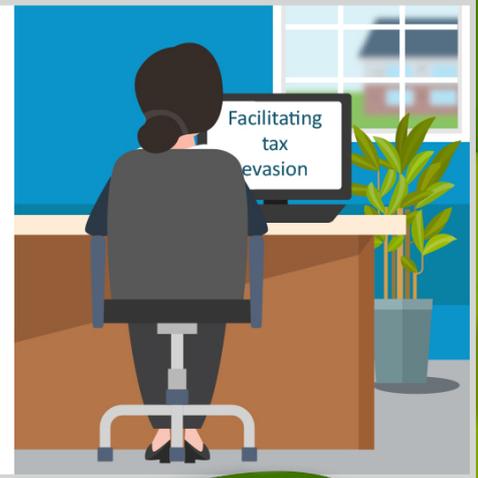
* Coming soon

What is the facilitation of tax evasion?

The phrase 'facilitating tax evasion' sounds complicated. It's not. It simply means helping tax evasion to take place. Put another way, being knowingly concerned in, or taking steps with a view to, helping another person (either an individual or company) to fraudulently evade tax, in either the UK or overseas.

For the offence to be committed, an associated person must deliberately and dishonestly take action to facilitate the tax evasion by the taxpayer.

Click the image for more information.



next

Advanced data protection

Learn more about advanced data protection including information sharing, subject access requests, reporting and privacy.

Cyber security

Explore the fundamentals for any organisation wishing to remain vigilant and safe from cyber threats.

Data protection

Learn more about data protection including the types of information, the Data Protection Act (DPA), subject access rights and data integrity.

GDPR

Discover how GDPR extends the data rights of individuals and requires organisations to protect personal data.

Information security

Help to ensure that the information your organisation manages and uses is handled in a secure manner.

Asbestos awareness

Identify which common items may contain asbestos and what the legal requirements are in relation to their handling.

Waste management

Ensure that your organisation complies with its Waste Duty of Care (DoC) and all paperwork requirements.

Saving energy

Better understand the concept of energy management and how your organisation can benefit from, and implement it.

Environmental awareness

Find out what you and your organisation can do to become more environmentally friendly.

Anti-bribery

Learn to identify bribery, corruption, the facilitation of tax evasion and how you can prevent them.

Anti-money laundering

Recognise the signs of money laundering, possible suspicious actions and what you can do to stop them.

Competition law

Discover how UK and EU competition law impacts you, your employees and your industry.

Fraud awareness

Understand the most common types of fraud and the role we all have to play in preventing it.

Modern day slavery

Get an understanding of modern slavery, spot the signs that it is taking place and protect people from becoming victims.

Tax evasion awareness

Understand the law and keep you and your company far from any involvement in the facilitation of tax evasion.

Underage sales

Explore the different types of age-restricted products, the legal framework and the impact that the law can have.

Whistleblowing

Understand what whistleblowing is, how to make a disclosure and where to go for help and advice.

* Right to work

Discover your legal obligations relating to ensuring that employees have the right to work in the UK.

Initial review

Before formally developing an energy management approach, you will need to gain an initial understanding of how energy is currently used and managed, and the main issues for your organisation, including the impact of:

- energy spend on your organisation's finances
- energy and climate change legislation and taxation on your organisation's finances and operation
- good energy management on your corporate reputation

Key indicators of both poor and good practice are illustrated – which will give you a 'quick view' of your current position.

Select the bad and good practice buttons below to learn more.

Bad practice

Good practice



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Healthcare

After years of experience working with NHS Trusts and private healthcare providers, we've developed a suite of essential modules for healthcare professionals.

Anaphylaxis

Would you know what to do if a colleague suffered a life-threatening anaphylactic reaction?

Infection prevention and control (clinical)

Infection prevention and control and basic hygiene are at the heart of good management and clinical practice.

Moving and handling (clinical)

Avoid back pain and musculoskeletal disorders by learning correct practice for moving and handling activities.

Pressure ulcer awareness

This introduction offers guidance on the causes of pressure ulcers, as well as preventative strategies to consider.

Waste management (clinical)

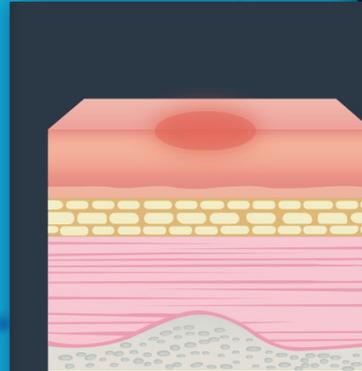
Learn about why healthcare providers need to manage waste, the storage of healthcare waste and waste documentation.

End of life care

Help to ensure that high quality, person-centred care is delivered to individuals approaching the end of their life.

Safe handling of medicines

Discover what it means to ensure the safe handling of medicines according to UK law.



Wound assessment

Considering the individual

During your daily interactions with people in your care, you should consider and assess them and their wound, and be able to recognise signs of improvement or deterioration, and take the relevant and necessary next steps.

It's also important to monitor any marks on the person's skin. Marks could be a sign that a pressure ulcer is developing.

If you are able to identify that a pressure ulcer is developing, you can put preventative strategies in place to stop it.

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Wound care

An overview of wound assessment, wound bed preparation and wound dressing and management.

Fluid and nutrition

Get to know the MUST toolkit and explore how malnutrition affects people in the UK.

Falls awareness

Discover why falls are the number one reason why people visit A&E and learn to recognise fall risk factors in your organisation.

Inpatient diabetes management

Improve your knowledge of the important aspects of diabetes care for your patients.

Oral healthcare

Learn about this essential aspect of care that's central to a person's comfort, dignity, appearance and wellbeing.



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Dressing change-related pain

Dressings that do not cause trauma or pain, particularly at dressing change, should be chosen.

Select image for more information.



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Business management

A suite of courses designed to give you everything you need to get ahead in business whether you're just starting out or in an executive position.

* Coming soon

Annual development review meetings

Ensure that all colleagues receive the focused development opportunities and appropriate feedback they need.

Conflict resolution

Avoid the consequences that conflict in the workplace can cause before it leads to more serious problems.

Effective meetings

Get off to a new start by restructuring the way you run meetings to make the best use of your time.

Intro to project management

The time you invest in building good project management skills can pay off enormously, no matter what your role.

Leading change

Learn to understand and manage change and its impact on the organisation with this module.

Managing sickness and absence

Learn about the impact of sickness and absence, the legislation and the types of absence with this module.

Mentoring

Learn what mentoring is, the benefits of mentoring and how to put it into action with this short module.

Performance management

Get to know some of the tools and techniques that can support you in reviewing an employee's contribution to the organisation.

Recruitment and selection

Recruiting people with the right skills and qualities is essential for any organisation.

Stress management

Learn how to recognise stress in the workplace and receive guidance on what can be done to alleviate it.

Time management

Improve how you manage and spend one of the most precious resources we have available to us, time.

Coaching

Workplace coaching is an effective way to motivate and support employees in their development and careers.

Emergency planning

A major incident can strike any organisation and to survive it requires careful preplanning.

* Investment appraisals

Look at how common accounting tools can help businesses to make strategic decisions to ensure a profitable future.

Poor Communication

You've received a message from three separate managers - Select each of the objects below to view these messages.



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* Budgeting and forecasting

Learn how budgets and forecasts help us to ensure that resources, such as cash and time, are available when they are needed.

* Financial statements

Explore three common types of financial statements; balance sheets, profit and loss statements and cash flow statements.

Self-care

This module provides guidance and tips on self-care, along with raising awareness of common mental health issues.

Complaints handling

Successfully deal with all complaint types, from the meek and mild to the chronic complainers, using some simple techniques.

* Customer service

Provide an excellent service to current and potential customers to increase brand loyalty and profitability.

* Introduction to leadership

Lead, inspire and support those around you to achieve great things, whatever your role.

Managing remote teams

Ensure that your remote teams work smoothly and productively with tools and techniques to aid communication.

* Presentation skills

Take your presentation skills to the next level and learn how to captivate any audience.

* Grammar in the workplace

Recognise some of the most common grammatical errors in the workplace and learn how to avoid them.

An introduction to communication skills

Communication is at the heart of everything that we do and is vital for success in business and life.

Communication: effective techniques

Explore the different stages of communicating effectively; planning, selecting, creating and receiving.

Communication: perception and self-awareness

Learn how you communicate and explore perception, communication styles and skills, and emotional intelligence.

* Communication: leadership and management

Explore some useful communication models you can adopt to improve the effects of your communication on your team.

Module objectives

This module will cover the following topics:



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Respecting others

Ensuring that we all live and work in a respectful and safe environment with this suite of safeguarding and awareness modules for a wide range of colleagues.

* Coming soon

Bullying and harassment

Learn about the impact that bullying and harassment has within the workplace and explore ways of minimising it.

Dementia awareness

Find out how to recognise some of the common types, signs and symptoms of dementia.

Learning disability awareness

Understand what reasonable adjustments you can make to recruit and support people with learning disabilities.

Mental health awareness

Understand how mental health wellbeing affects us all and find ways to improve our mental health.

Respect in the workplace

Explore equality, diversity, discrimination, bullying, harassment, unconscious bias and respect in the workplace.

Anti-social behaviour

Recognise common issues of anti-social behaviour and understand what actions you can take in response.

* Disability awareness

Understand what reasonable adjustments you can make to recruit and support people with disabilities.

* Violence and aggression

Spot the signs of violence in the workplace and understand what steps you can take to avoid it.

Domestic abuse awareness

Understand what the types of domestic abuse are, recognise how it happens and find out where to get help.

Andy scenario



Consider this:

Andy is a new team manager at Motley Markets and has decided to organise a night out with his team to break the ice and get to know them all better.

Let's see what he thinks about bearing in mind that...

Select the...

Mental Capacity Act (MCA)

Explore the MCA, its five key principles and your part in making best interest decisions.

Prevent

Learn about the UK Government's Prevent strategy and how to safeguard your colleagues and customers.

Safeguarding adults (awareness level)

Help to ensure the safety and wellbeing of those adults least able to protect themselves from harm or abuse.

Safeguarding children (awareness level)

Understand what safeguarding children means for anyone who comes into contact with children and families.

Deprivation of Liberty Safeguards (DoLS)

Understand a potential, or actual, DoLS situation and application process and how DoLS forms part of the MCA.

Safeguarding adults - level 2

Explore your professional responsibility for safeguarding adults, acting on concerns and working with other agencies.

* Safeguarding children - level 2

Recognise the different forms of legislation that relate to child safeguarding and act with others to safeguard children.

* Hate crime awareness

Understand what hate crime is, who it affects, the impact it has on communities and how to tackle it.

Response in an emergency



If the incident is an emergency, such as a crime or someone requiring emergency medical treatment, you should immediately call 999.

Select the icons to see what else you should do

- Make an immediate evaluation of the risk and take steps to ensure that the adult is not in immediate danger.
- Ensure emergency medical treatment, if required.
- Complete a body map and contact the safeguarding team or social care and the police if you suspect that the injury is non-accidental.
- Clarify whether photographs are required.
- Preserve possible forensic evidence.
- Wherever possible, establish with the adult at risk the action that they wish you to take.
- Check out whether children, young people or other vulnerable adults are at

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Staying safe at work

Everything you need to know to ensure that you can keep yourself and your colleagues safe in a range of working environments.

* Coming soon

Food allergen awareness

Recognise your moral and legal responsibility to ensure that the food you produce never contains undeclared allergens.

Food safety awareness

Understand the important part you have to play in making sure that food is safe and fit for human consumption.

* Food safety (level 2)

Learn about the types and causes of food poisoning and spoilage, your legal requirements and how to keep food safe.

* Infection control (non-clinical)

Help to prevent and control the transmission of infections to others through hygiene best practice.

COSHH

Feel more confident to identify hazardous substances and learn how to store and handle them safely.

DSE

Learn some sensible habits you can adopt to ensure that your workstation helps to reduce the risk of injury or discomfort.

Fire extinguishers

Explore some key information about fires, the different types of fire extinguishers and how to effectively use them.

Fire marshal training

Understand the role and duties of the fire marshal or warden in your organisation.

Case study - Manufacturing



Situation

As part of his job, a man was required to remove the belt as they left a spray machine. Due to the setup area, the man had to lean over the conveyor which resulted in him inhaling caustic soda.

Effects

Initially he experienced mild discomfort, which he brushed off, but later discovered that his skin had turned red and he ultimately required skin grafts.

Root cause

The employer had not issued the man with PPE. The employer had not properly assessed the risks and put appropriate control measures in place.

This is a case study of a man who was hospitalised after receiving severe chemical burns whilst at work.

It is likely that a thorough risk assessment would have helped the employer identify risks early and put appropriate preventative measures in place.

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Fire safety

Recognise your fire safety responsibilities, the precautions you can take and what to do in the event of a fire.

Health and safety

Understand some of the main hazards and risks that you are likely to encounter within the workplace.

Manual handling

Identify the safest ways to approach manual handling to take care of the health and safety of yourself and your colleagues.

Workplace first aid awareness

Explore information and practical advice on what to do in situations that require first aid.

Working at height

Find out the information you need to be able to work at height safely, and within the law.

Driving safely

Ensure that you understand how to keep yourself, your colleagues and other road users safe when driving.

* Lone worker safety

Understand how to assess the risks of working alone, which factors to be aware of and how to keep safe.

Hand washing

Washing your hands is statistically proven to prevent the spread of infection. We looked at the chain of infection earlier – washing your hands is an easy way to break that chain.

We carry micro-organisms on our hands, so it is very important that we wash our hands effectively before and after we support customers with personal care, meals and laundry services.



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Want to know more?

To find out more or to arrange a demonstration with one of our friendly team, contact us.

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Off-the-shelf courses – subscription agreement

Course content and updates

If you subscribe to all courses, then this also includes access to newly developed off-the-shelf courses as they are made available for release. Dynamic may periodically update the course content and update the program code so that the courses continue to operate correctly on new versions of operating systems and web browsers.

The courses are supplied in a SCORM format and have been tested to launch and track user completions on a SCORM compliant LMS platform. Dynamic can supply a sample course on request for you to test on your specific LMS platform. The courses are designed to run on the most up-to-date version of the most widely used web browsers. However, the minimum supported browsers are Internet Explorer 10 or later and all evergreen browsers from Chrome, Firefox and Safari. The courses are capable of running on Apple and Android smartphones and will scale to fit that device's screen, although they will not necessarily be specifically mobile responsive.

Subscription and terms

Subscription fees are paid upon the commencement date and then paid annually thereafter on the anniversary of the commencement date. You will pay the subscription fee based on the specific courses you wish to use or for access to the full range of courses. The subscription agreement will continue on an automatic annual rolling basis until the agreement is terminated.

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If the agreement is terminated by either party, you must discontinue your use of the courses in your organisation or on your LMS platform.

Warranty

Dynamic will provide the services under this agreement with the level of due care and diligence that might be expected from a provider operating within the elearning industry and within the constraints of providing elearning course software and related support services. However, no representations or warranties are made by Dynamic in respect of the Dynamic off-the-shelf courses. To the maximum extent permitted by applicable law, all other warranties and representations not expressly stated in this agreement are excluded, including, but not limited to, any implied warranty of merchantability, non-infringement and fitness for a particular purpose.

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